



## CORDELE-CRISP, GA LOCAL JOB POSTINGS

# August 23, 2019

### **PROGRAM MANAGER • FIRST STEPS/HEALTHY FAMILIES / CORDELE HOUSING AUTHORITY**

In this role, the Program Manager is responsible for the implementation of all aspects of the home visiting program that engages pregnant or newly parenting caregivers with the goal of supporting positive parent-child bonding, promoting child and family health and development, enhancing family resilience, etc. Overall responsibilities include supervision of the home visiting program staff, grants reporting and documentation, developing community resources and partnerships. The full job listing can be found at the end of this edition. Interested candidates should submit a letter of interest, current resume, salary history and references to [susan@cordelehousing.com](mailto:susan@cordelehousing.com) or mail to 401 S. 10<sup>th</sup> Street, Cordele, GA 31015.

### **MAINTENANCE TECHNICIAN • CORDELE HOUSING AUTHORITY**

Under the direction of the Facilities Management Director, performs a variety of skilled trade and labor activities. This position is responsible for completing physical work tasks related to the maintenance, improvement, and safety of assigned Public Housing properties managed by the Authority. The successful candidate must have experience in routine electrical, plumbing, HVAC, carpentry, painting, general repair, appliance repair, vacancy preparation, preventive maintenance and related disciplines. Trade licenses/certifications are highly desirable. Position is open until filled. For more information or to apply, qualified applicants may email resume and cover letter to [beth@cordelehousing.com](mailto:beth@cordelehousing.com) No phone calls please.



### **GENERAL LABORER • HELENA AGRI-ENTERPRISES, LLC**

**SUMMARY:** Performs necessary general labor functions in the fertilizer plant and on the plant site providing general help to other personnel.

Interested candidates should visit the following link for more information or to apply:

<https://www.agcareers.com/helena-agri-enterprises-llc/general-laborer-job-737090.cfm>



## **HUMAN RESOURCES MANAGER • MARVAIR**

<https://www.indeed.com/company/Marvair/jobs/Human-Resource-Manager-b84b6a041cffedb9?fccid=5160b58f42c0ed89&vjs=3>



## **IRON POURER • PRODUCTION LINE (1<sup>st</sup> & 3<sup>rd</sup> SHIFTS) • 4 MAINTENANCE POSITIONS • GFMCO, LLC (Goldens')**

4 hourly positions in Maintenance. Schedule is Friday, Saturday, and Sunday 6 AM to 6 PM. Scheduled for 36 hours, will be paid for 40 hours. Fabrication and industrial maintenance skills a must.

Supervisor/Lead position needed in Maintenance. Schedule is Friday, Saturday, and Sunday 6 AM to 6 PM. Scheduled for 36 hours, will be paid for 40 hours. Fabrication, industrial maintenance, and supervision skills a must.

2 iron pourer positions needed. 15 production line positions available on 1st and 3rd shifts. To apply for any of the positions available, stop by the plant and pick up an application from the guard shack – 402 George Mathews Drive, Cordele, GA.



## **PIPE AND STRUCTURAL WELDERS • WORTHFAB, Cordele Ga**

*Experienced* welders / fabricators / fitters; heavy in Stainless steel and Carbon steel, Tig, Stick, Mig, & Flux core

### **FIRE WATCH PERSONNEL**

### **MACHINIST**

Machine operators skilled in all areas of lathe operation, punching, milling, boring, working with tight tolerances.

Apply in person at WorthFab, 2279 Hwy 41 S, Cordele Ga, 31015 or send résumé to [bgilliam@worthfab.com](mailto:bgilliam@worthfab.com). For more information call Brenda Gilliam at 229-513-4345

**NEED ADDITIONAL SKILLS TO OBTAIN A POSITION LIKE THIS?**

**SOUTH GEORGIA TECHNICAL COLLEGE CAN HELP!**

Check out this link for more information!

<https://www.southgatech.edu/academics/all-programs/welding-joining-technology/>



## **ELECTRICAL TECHNICIAN • NORBORD**

<http://www.norbord.com/careers/current#Electrical%20Technician%20-%20Cordele,%20GA>





## APPRENTICE MACHINIST • HARRIS

Earn while you LEARN!

Harris Manufacturing is offering an excellent entry level opportunity for motivated individuals to earn good pay while learning the fundamentals of a stable and financially rewarding career in Precision Machining and Manufacturing.

Successful candidates will learn the set-up and operation of various manual and CNC machine tools. Our 4 year indentured apprenticeship program is coordinated through South Georgia Technical College. Email résumé to [jamie.register@harrisequip.com](mailto:jamie.register@harrisequip.com).

**HARRIS** is currently seeking candidates to fill multiple positions at the Cordele corporate office:

**PIPE WELDER-** Must possess the ability to interpret blueprints, measure pipe routing and fabricate them to fit existing in-line piping systems, secure pipes to structures with clamps, brackets and hangers, and other functions related to welding.

**CNC MACHINIST-** Must have a basic knowledge in the use of measuring tools such as micrometers, dial calipers, dial indicators, and measuring tapes, ability to read and interpret blueprints, proficient use of machining equipment such as mills, lathes, and surface grinders to work with various steel materials.

**QUALITY INSPECTOR-** Must be able to read blueprints and specifications, measure components with rulers, calipers, gauges, tape measures, and micrometers, good interpersonal and communication skills required.

To apply for one of the positions listed, please email your résumé to: [jamie.register@harrisequip.com](mailto:jamie.register@harrisequip.com).

**JOB FAIR**

SOUTH GEORGIA TECHNICAL COLLEGE  
Georgia DOL DEPARTMENT OF LABOR  
CORDELE-CRISP COUNTY INDUSTRIAL DEVELOPMENT COUNCIL  
CORDELE-CRISP COUNTY INDUSTRIAL DEVELOPMENT COUNCIL  
Planting Seeds For Prosperity

**Tues., August 27, 2019**  
9 am - 12:00 Noon

South Georgia Technical College  
Crisp County Center  
402 North Midway Road  
Cordele, GA

Interviews on-site!  
Bring copies of your resume!

**JOB'S AVAILABLE:**

- Crew Leader • Formulator
- CNA • PCA • LPN
- Computer/IT • Care Specialist
- Customer Service
- Assembly Operator
- Forklift Operator
- Industrial Maintenance Tech
- CNC Operator
- CDL • Welder • Correctional Officer
- Controller • Telecommunications Engineer
- and more!



## GRAIN & COMMODITY MERCHANDISER • FURST – MCNESS COMPANY

<https://www.indeed.com/jobs?q&l=Cordele%2C%20GA&ts=1564077735639&pts=1564056492252&rq=1&fromage=last&vjk=2594aa1ebb745c0a>



## TRUCK DRIVER • STELLA JONES

<https://stellajones.hirecentric.com/jobs/163588.html>

NEED ADDITIONAL SKILLS TO OBTAIN A POSITION LIKE THIS?

SOUTH GEORGIA TECHNICAL COLLEGE CAN HELP! Commercial Truck Driving is a Hope Career Grant Program that helps qualified students with up to an extra \$1000 toward tuition for training.

<https://www.southgatech.edu/programs/commercial-truck-driving/>



## EXPERIENCED POWDER BOOTH PAINTER • BIG TEX <https://www.bigtextrailers.com/jobs>

WELDER • BIG TEX TRAILERS <https://www.bigtextrailers.com/jobs>



## DELIVERY DRIVER - Cordele, GA • ADM ANIMAL NUTRITION

This is an hourly position.

Position Summary: The role of Delivery Driver is responsible for the following duties:

- Delivery of bulk and bag feed to plant customers
- Loading and unloading of trucks at both plant and customer locations
- Completing log documentation on computer
- May require overnight stays and Saturday delivery, when needed
- Other responsibilities as assigned by management

### Job Requirements:

Promotes the ADM Way and Core Values

Must be 24 years of age or older

Have two years verifiable over-the-road experience or local tractor trailer experience within the last seven years

Hold a valid Class A Commercial License (Class A CDL) with the proper endorsements

No more than one chargeable accident within the last three years

No more than one moving violation ticket in the last three years - and no more than 1 unsatisfactory work record comment from a previous employer

· No more than 3 jobs in the last three years-all gaps in employment over 30 days to be verified

· No convictions of D.U.I., D.U.S., or open container in the last 7 years - all convictions will be reviewed on a case by case basis before a hiring decision is made.

No positive controlled substance/alcohol tests from prior employer

Apply in person at 2201 E 13<sup>th</sup> Avenue Cordele, GA.

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**CRISP COUNTY SHERIFF'S OFFICE HAS IMMEDIATE OPENINGS IN THE FOLLOWING DIVISIONS:**

**DETENTION CENTER: INMATE TRANSPORT**

**SUPPORT SERVICES: COURTS & CIVIL**

**FIELD OPERATIONS: HOSPITAL DIVISION**

**CRISP COUNTY SHERIFF'S OFFICE • DEPUTY SHERIFF**

All uniforms provided, take home vehicle for mandated Deputies with exception of those assigned to Detention Division, Education salary incentives for various college degree levels, salary incentives for various advanced GA POST certifications, Medical, Vision & Dental Insurance available. Starting pay for Deputy \$33,000 (\$15.10/hour) Applications can be completed online, mailed, or picked up at the Crisp County Sheriff's Office 196 GA HWY 300 South Cordele, Ga 31015 Monday-Friday from 8:00am -5:00pm.

Extensive background investigation is part of the process. [www.crispcountysheriff.com](http://www.crispcountysheriff.com)

**CRISP COUNTY SHERIFF'S OFFICE • DETENTION OFFICER**

All uniforms and equipment provided, education salary incentives for various college degree levels, medical, vision and dental insurance available. 30 years County paid defined retirement Deferred Compensation Plan, 12 paid holidays per year. Starting pay for Detention Officers \$29,000 (\$13.27/hour). Applications can be completed online, mailed, or picked up at the Crisp County Sheriff's Office 196 GA HWY 300 South Cordele, Ga 31015 Monday-Friday from 8:00am -5:00pm. Extensive background investigation is part of the process. [www.crispcountysheriff.com](http://www.crispcountysheriff.com)



**SOCIAL SALES MANAGER – LAKE BLACKSHEAR RESORT / GA VETERANS STATE PARK • CORAL HOSPITALITY**

Lake Blackshear Resort is looking for a Social Sales Manager who will coordinate and sell social events at the facility such as Weddings, family reunions, class reunions, church events, etc. Prior experience in selling events and event planning is required. This person must have an eye for detail, be well organized, and have the ability to handle multiple tasks at the same time.

<https://www.indeed.com/rc/clk?jk=f91aaca985c3c3ca&fclid=859ff3cc20e38020&vjs=3>



**CUSTOMER SERVICE MANAGER • MCLANE**

<https://www.indeed.com/rc/clk?jk=480943776ca6d7cc&fclid=718dbe92864688ab&vjs=3>

**CLASS A CDL DELIVERY DRIVER • MCLANE \*\$5000 SIGN ON BONUS**

\*CLASS A CDL DRIVERS ONLY <https://joinmclane.com/cordele>

**NEED ADDITIONAL SKILLS TO OBTAIN A POSITION LIKE THIS?**

**SOUTH GEORGIA TECHNICAL COLLEGE CAN HELP!** Commercial Truck Driving is a Hope Career Grant Program that helps qualified students with up to an extra \$1000 toward tuition for training.

Classes start August 13<sup>th</sup>! <https://www.southgatech.edu/programs/commercial-truck-driving/>



**PCA/CNA--Full/Part-Time • Innovative Senior Solutions**

**CARE GIVER PCA:** To view more details or apply for this position please follow this link:

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=5769&clientkey=11C5B7FAB0D9572B36202C6131EE6CE8>

**CAREGIVER CNA:** To view more details or apply for this position, visit:

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=5770&clientkey=11C5B7FAB0D9572B36202C6131EE6CE8>





### **McDonald's** is seeking experienced hourly **MANAGERS**

Applicants should have a background in restaurant management. Send your resume to Jon O'Donovan at [mcd3985@yahoo.com](mailto:mcd3985@yahoo.com). Management candidates must send a résumé first and will be called for interview if qualifications are met. Management candidates if hired are required to complete a background check. No phone calls please.

### **McDonald's** in Cordele, GA is seeking **NIGHT SHIFT EMPLOYEES**

Must be available to work as late as 1 AM Sunday-Thursday Friday Saturday 2 AM. If you need a part time job to help with the bills and want to work short shifts we can work around your other job as well. We need mature energetic employees for our night shift 18 or older. Open interviews on Tuesday at 3:30 PM for night shift employees. No phone calls please.



### **CHICK-FIL-A • CORDELE**

Visit [www.cfacordele.com](http://www.cfacordele.com) to view the open positions & apply.

**Positions highlighted are new to our listing**

**Need additional skills or training to achieve your goals?**

**Contact one of our local educational partners for more information!**

- **Albany State University** – <https://www.asurams.edu/admissions/how-to-apply/> or stop by the Cordele Campus located at: 134 E 11th Ave, Cordele, GA
- **South Georgia Technical College** – <https://www.southgatech.edu/admissions/how-to-apply/> or stop by the Cordele Campus located at: 402 North Midway Road, Cordele, GA

Please check <https://dol.georgia.gov/find-job>, [www.indeed.com](http://www.indeed.com), <https://www.snagajob.com/job-search/w-cordele,+ga>, and [www.ziprecruiter.com](http://www.ziprecruiter.com) - search Cordele, GA for additional listings in the Cordele/Crisp, GA area.

This is not a complete list of available jobs within our community. **If you have a job listing you would like posted, send the announcement to [christybozeman@crispidc.com](mailto:christybozeman@crispidc.com) the deadline for inclusion is Thursday at 12:00.**

**This listing is sent out every 1-2 weeks. It depends on the updated information we receive.**

**Postings will stay active for up to 2 weeks. Postings will be removed after 2 weeks if an update is not received.**

If you know of someone that would like to receive or be removed from this weekly email, please send their contact information along with your request to [christybozeman@crispidc.com](mailto:christybozeman@crispidc.com).

[www.crispidc.com](http://www.crispidc.com)



## HFG Program Manager Job Description

### Overview of Responsibilities:

The Healthy Families Georgia (HFG) Program Manager (PM) will be responsible for assisting in the development, implementation, supervision and coordination of Cordele Housing Authority Healthy Families site. This full-time position supervises up to six full-time staff in the roles of Family Support Specialists (FSSs), First Steps Community Screener (FSCS) Staff. Programmatic responsibilities may include, financial responsibilities (budget, fund-raising, etc.), attendance at Network meetings, public speaking engagements, etc. The Program Manager reports to the Executive Director.

### Specific Responsibilities:

1. Coordination and management of Healthy Families staff and site operation. Work with Executive Director to:
  - Supervise FSSs and FSCS according to the Healthy Families America (HFA) supervision standards.
  - Perform orientation and training for Healthy Families staff.
  - Interview and hire staff as needed. Recommend personnel actions such as evaluation, staffing, performance improvement measures and termination within the guidelines outlined in the local agency Policy and Procedure Manual.
  - Provide weekly individual reflective supervision to all Healthy Families direct service staff and maintain documentation of that supervision according to HFA standards and HFG Policies and Procedures.
  - Provide monthly group supervision and maintain documentation of that supervision.
  - Assist in development of job descriptions for FSSs and FSCSs.
  - Provide Healthy Families staff with the materials and training needed to perform all aspects of their work.
  - Review reports and statistics monthly for use in supervision and Quality Assurance activities with staff.
  - Screen referrals from FSCS and assign FSW to families.
  - Manage data entry and reporting functions of GEOHVIS data system.
2. Program Coordination
  - Assist the staff to utilize the curriculum during each home visit.
  - Act as a liaison between (*agency name*) and community collaborative, school system, medical community, health department, etc. and Healthy Families staff.
  - Attend Healthy Families Advisory Committee meetings.
  - Assist in developing and updating program resource listings and materials.
  - Assist in development of an intervention plan for each family with input from FSW assigned to family and family.
  - Assist and monitor the development and implementation of the program evaluation component.
  - Work with supervisor to make recommendations concerning program needs, long range planning, expansion and evaluation.
  - Assist supervisor in operating program within budget and securing funds for continuation.
  - Complete quarterly and final reports to grant sources.

- Perform other administrative and public relations activities necessary for efficient program operation.
  - Conduct monthly client record reviews and maintain required data collection systems.
  - Implement quality assurance measures that include regular shadowing of direct service staff.
  - Participate in annual site visit and QA visit from HFG State Coordinator
3. Other Responsibilities
    - Provide crisis intervention to Healthy Families participants.
    - Attend appropriate meetings (i.e.: mental health, school, medical etc.).
    - Represent agency and program at appropriate speaking engagements
    - Initiate and maintain regular communication and reports to supervisor.

### Selection Criteria

- Confident/Provides leadership
- Experienced in human services programming
- Understand the concepts of family-centered and strength-based support services
- Knowledge of maternal-infant health and development (mental, physical and emotional) and concepts of child abuse and neglect.
- Reflective supervision skills
- Experienced in the provision of culturally sensitive services
- Experience in home visitation services, especially 0-3 age population
- Demonstrates good writing and organizational skills.
- Proficient use of computer and other software programs.

### Qualifications

- Master's degree in human services preferred (social work, psychology, sociology, family counseling, early childhood) or a Bachelor's Degree and three years of supervisory experience in human services.
- A solid understanding of and/or experience in supervising and motivating staff, as well as providing support to staff in stressful work environments
- Knowledge of infant and child development and parent-child attachment
- Experience with family services that embrace the concepts of family-centered and strength-based service provision
- Knowledge of maternal-infant health and dynamics of child abuse and neglect
- Experience in providing services to culturally diverse communities/families
- Experience in home visiting with a strong background in prevention services to the 0-3 age population
- Infant mental health endorsement level III or IV preferred (if available in the state)
- Experience with reflective practice preferred.

## Maintenance Technician Cordele Housing Authority - Cordele, GA



Cordele Housing Authority is seeking a full time Maintenance Technician. Under the direction of the Facilities Management Director, performs a variety of skilled trade and labor activities. This position is responsible for completing physical work tasks related to the maintenance, improvement, and safety of assigned Public Housing properties managed by the Authority. The successful candidate must have experience in routine electrical, plumbing, HVAC, carpentry, painting, general repair, appliance repair, vacancy preparation, preventive maintenance and related disciplines. Trade licenses/certifications are highly desirable.

The individual must be able to complete assigned work orders efficiently. Maintains open communication with management, consistently maintains a professional, courteous attitude with residents, co-workers and the general public; attends and participates in training seminars as requested and performs on-call emergency service as required.

The ideal candidate possess a high school diploma and has a minimum of four years' experience performing general maintenance duties at a multifamily rental property; or any equivalent combination of education, training, trade licenses/certifications and experience that provides the required knowledge and abilities.

Salary is commensurate with education, trade licenses/certifications and experience. CHA provides a comprehensive benefits package that includes medical insurance, life insurance, retirement benefits, paid holidays, sick leave, and vacation days.

Applicant must successfully complete a drug screen, have a clean driving record with the Department of Motor Vehicles, and pass a criminal history/law enforcement background check.

Position is open until filled. For more information or to apply, qualified applicants may email resume and cover letter to [beth@cordelehousing.com](mailto:beth@cordelehousing.com) No phone calls please.

Cordele Housing Authority is an equal opportunity employer.